

# LEAVE THIS COPY WITH SCHOOL

**Your third-graders now own new dictionaries of their very own.  
Congratulations!**

**School** \_\_\_\_\_

**Address** \_\_\_\_\_

**City, State, Zip** \_\_\_\_\_

Our School has received \_\_\_\_\_ dictionaries from The Dictionary Project KansasCity for distribution to third-grade students. We agree that, upon distribution, these dictionaries become the students' property, and will not be retained by the school for use during future school years.

We understand that the Dictionary Project Kansas City has assured its donors/underwriters that third-grade classroom teachers will encourage students to use the dictionaries at school and at home by incorporating their use into classroom activities and/or homework. To assist The Dictionary Project Kansas City in making periodic reports to donors, representatives of our school agree:

1. To submit information to The Dictionary Project Kansas City by no later than the end of the current school year explaining how the dictionaries were used in classrooms, and describing student accomplishments/progress that resulted from using the dictionaries. This can be accomplished through a brief report from classroom teachers or other school representatives. Notes from third graders to The Dictionary Project Kansas City and/or to donors who assisted The Dictionary Project Kansas City in providing dictionaries to the school are also welcomed.
2. To mention The Dictionary Project Kansas City in any publicity about acquiring the dictionaries, including, but not limited to, publicity in print, broadcast or online media.
3. To allow The Dictionary Project Kansas City to use our school's name in its awareness-generating publicity, including, but not limited to, publicity in print, broadcast or online media.

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TEACHERS: We will check with your school in late August or early September next year to return to serve next year's third graders. To hold our overhead costs to a minimum, we prefer to correspond by email to the greatest extent possible. We know that positions and email addresses change, but please help us help you by updating the following information. (return by fax or email please.)

Currently, we show the best contact as: \_\_\_\_\_

And the school principal as: \_\_\_\_\_

The Dictionary Project Kansas City  
9717 Harvard Ave. Kansas City MO 64134  
phone \ fax 816-763-5205 Director@DictionaryProjectKC.org